Stylist and barber tax folder: chair rent, tickets, tips and product

Mark booth renter, commission or salon employee. A stylist on salon payroll only needs the first group; renters and commission contractors go through all five.

Client or engagement

Salon payroll (W-2)

- [ ] Form W-2 from each salon or barbershop
  From 2026, Box 12 code TP and Box 14b code 603
- [ ] Monthly tip reports you gave the salon
  Salon form or app entries
- [ ] Pay stub from the last week of December
  Year-to-date wages and reported tips

Tickets, card sales and tips

- [ ] Form 1099-NEC from a commission salon
  One per salon that paid your ticket share as a contractor
- [ ] Form 1099-K from your own card reader
  Booth renters get one at any total
- [ ] Booking app sales report
  Services, retail and card tips by month
- [ ] Cash ticket log
  Clients who paid at the chair in cash
- [ ] Daily tip log
  Date, client, cash or card
- [ ] Bank statements
  Twelve months, matched to the sales report

Shears, back-bar and retail stock

- [ ] Shear, razor, clipper, dryer and iron invoices
  With the first client each tool was used on
- [ ] Color, developer and treatment receipts
  Back-bar supplies used on clients
- [ ] Retail product invoices and the December 31 shelf count
  For inventory and cost of goods sold

- [ ] Foils, capes, neck strips and towel service
  Salon consumables and laundry
- [ ] Sales tax permit and returns
  If you sell retail and your state requires it

Chair rent, license and classes

- [ ] Chair or studio rental agreement
  Signed copy for the current term
- [ ] Weekly or monthly rent receipts
  Every payment in the year
- [ ] Salon owner’s Form W-9
  Shows whether you owe the owner a Form 1099-MISC for rent
- [ ] Cosmetology or barber license renewal
  Receipt for the fee paid in the year
- [ ] Hair show and brand class receipts
  Registration, airfare, lodging, meals

Booking tools, weddings and tax paid

- [ ] Booking software, website and ad invoices
  Monthly charges
- [ ] Liability insurance invoice
  Policy year premium
- [ ] Mileage log for weddings and house calls
  Date, venue, miles; 2026 trips before and after July 1
- [ ] Quarterly tax payments and last year’s return
  Payment dates and amounts; the prior return with Schedule C